

REQUIRMENTS FOR COMMERCIAL:NEW CONSTRUCTION/ADDITIONS

If located in Smart Zone, make appointment with Mayor for approval>

If located in Main Street/ Historic District submit plans to Planning & Zoning Commission for approval.

BEFORE BLDG PERMIT CAN BE ISSUED:

- SEND PLANS TO STATE FIRE MARSHALL FOR APPROVAL. APPLICATIONS CAN BE PICKED UP AT CITY HALL,TAX DEPT.
- FURNISH CITY WITH 3 SETS OF CONSTRUCTION DRAWINGS FOR DEPARTMENTAL REVIEW & APPROVAL.

Drawing Must include:

- Electrical Service Plan/Floor Plan**
- Plumbing Lay-out to include:**
 - Location of sewer clean outs (Sec. 710.2.2-710.2.4) in permit office**
 - Location of shut off valve (must be placed on property near water meter)**
 - See Sec. 610.1 in permit office**
- **Site Plan (see example) in permit office.**
- **Foundation Plan (see example attached)**
- Drainage Plan (must be approved by Mayor & Engineer)**

UTILITY SERVICE CONNECTION & DRAINAGE PLAN & ROOF RUNOFF PATTERN REQUIRED

***PERMIT WILL NOT BE ISSUED WITHOUT FINAL APPROVAL FROM MAYOR & CITY**

ENGINEER*

- FURNISH CITY WITH CERTIFICATE OF PLAN REVIEW ALONG WITH STAMPED PLANS CERTIFYING IBC COMPLIANCE.
 - *CERTIFICATE OF PLAN REVIEW MUST BE SIGNED BY SUCC CERTIFIED 3RD PARTY PROVIDER. THE CITY'S CONTRACTED 3RD PARTY PROVIDER IS Richard Primeaux (337-893-8397). HE WILL DO PLAN REVIEW FOR CITY AND AN ADMINISTRATIVE FEE WILL BE CHARGED TO APPLICANT TO COVER THIS PLAN REVIEW.**

FURNISH CITY WITH CONDITIONS OF PERMIT FORM(TO BE SIGNED BY APPLICANT OF PERMIT)

IF BUILT IN FLOOD ZONE,CONTACT LICENSED ENGINEER FOR LETTER OF ELEVATION LISTED BELOW:

_ LANGLINAIS & LEBLANC & ASSOC.	893-7643
_ PRIMEAUX & ASSOC.	893-8397
_ SELLERS & ASSOC.	893-2808

BUILDING CONTRACTOR MUST FURNISH COPY OF LA STATE CONTRACTOR'S LICENSE(LA STATE LICENSING BOARD OF CONTRACTORS #225-765-2301 OR 1-800-256-1392)

CULVERT PERMITS ARE REQUIRED IF COVERING ANY DITCHES.(CULVERT APPLICATION AVAILABLE IN PERMIT DEPARTMENT)

IF UNCOVERING MORE THAN 43.560 SQUARE FEET OF LAND, NEED EROSION & SEDIMENT PERMIT
(APPLICATION AVAILABLE IN PERMIT DEPARTMENT)

FURNISH SHOP DRAWINGS ON GREASE TRAPS IF COOKING WILL BE DONE.

CONTACT HEALTH DEPT. AT 337-893-1443 FOR PROPER SIZING OF GREASE TRAP & SANITATION CODE REQUIREMENTS

THE FOLLOWING ADDITIONAL PERMITS MAY BE REQUIRED IF PROJECT IS LOCATED ON LA STATE HIGHWAY: LADOTA DRIVEWAY PERMIT AND/OR LADOTD PROJECT PERMIT. CONFIRM WITH LADOTD OFFICE AT 337-262-6100

BLDG PERMIT CAN BE ISSUED ONCE ABOVE IS TAKEN CARE OF.

NOTES:

- SEE BOUNDARY LINE REQUIREMENTS IN SEC 5-9 in permit office.
- SEE BLDG. PERMITS REQUIREMENTS IN SEC. 5-4 in permit office.
- SEE SEPARATION OF COMMERCIAL AND RESIDENTIAL AREAS IN SEC. 5-10 in permit office.
- See Sec. 5-11 to 5-17 (in permit office) Regarding display of address on Building

REQUIREMENTS FOR UTILITY CONNECTIONS:

LICENSED ELECTRICIAN & PLUMBER CAN PURCHASE PERMITS FOR ELECTRICITY, WATER & SEWERAGE CONNECTIONS & ARRANGEMENT FOR CITY INSPECTIONS CAN BE MADE.

*CALL CITY OF ABBEVILLE'S PERMITS DIVISION FOR ELEC. & WATER & SEWER INSPECTIONS (337-898-4212 OR 337-898-4213)

CONSTRUCTION ELECTRICITY CAN BE GIVEN AFTER ELECTRIC PERMIT IS ISSUED.

***FINAL ELECTRICITY WILL NOT BE GIVEN UNTIL THE FOLLOWING IS RECEIVED:**

- INSPECTIONS REQUIRED ONCE CONSTRUCTION BEGINS:

- FOUNDATION INSPECTION
- OPEN-WALL INSPECTION
- ROOF INSPECTION
- FINAL INSPECTION

(*NOTE: INSPECTION FEES ARE PAID DIRECTLY TO 3RD PARTY PROVIDER***)**

FINAL INSPECTION FROM STATE FIRE MARSHAL DEPUTY MUST BE FURNISHED TO THIS OFFICE

(CALL 886-1407 TO ARRANGE FOR THIS INSPECTION).

CONTACT HEALTH DEPT FOR INSPECTION IF SELLING FOOD(893-1443)

CONTACT VERMILION PARISH SCHOOL BOARD TO REGISTER FOR SALES TAX(898-5732)

APPLY FOR OCCUPATIONAL LICENSE AFTER BUSINESS HAS BEEN IN OPERATION FOR 30 DAYS. LICENSE FEE IS BASED ON GROSS SALES FOR THE 1ST 30 DAYS OF BUSINESS

CONTACT PERMIT DEPT. @ 337-898-4212 OR 4213 FOR MORE INFORMATION.